

CITY OF SELMA LOT LINE ADJUSTMENT APPLICATION

In accordance with Section 9-6-1.04 (B) (4) of the City Subdivision Ordinance, I/We (print name) _____ do hereby apply for approval of a lot line adjustment between the following described properties:

Legal description of existing parcels.
(Describe separately. Use number designations. Attach printed or typed sheets if needed.):

Assessor's Parcel No.(s) _____
_____ Qtr., Sec. _____, TWP. _____, Rg. _____

Legal Description of proposed parcels (Describe separately; designate by letter to correspond to plot plan; attach additional printed or typed sheets if needed):

1. _____

2. _____

3. Zone Designation: _____

Source of Domestic Water Supply: _____

Method of Sewage Disposal: _____

Signature, Owner

Signature, Agent

Signature, person preparing map

Name

Name

Name

Address

Address

Address

City State Zip

City State Zip City

State Zip

Email

Email

Email

Phone:

Phone:

Phone:

NOTE: The conveyance of any lot shown hereon by parcel number or letter is prohibited. This approval is based on submitted data only. Conditions affecting the property which do not appear on this application may void this approval.

FOR STAFF ONLY:

Submittal No. _____ Received by: _____ Date: _____

Fee Received: _____ Date: _____ Receipt No. _____

A Lot Line Adjustment application typically would include the conveyance of a portion of one's ownership to an adjacent property owner which represents an adjustment of boundaries.

This application form must be filled out completely to include the names, addresses and signatures of all the persons involved in the transaction.

Lot line adjustment applications must be approved by the Planning Commission. They will not be put on the Planning Commission agenda if the required information is missing or incomplete. No public hearing required for a lot line adjustment application.

Along with the application, 25 COPIES OF A MAP, **All reports, studies exhibits must be submitted in digital form (PDF or Tiff file).**

The map must include the following information:

1. The boundary lines and dimensions of the original parcels.
2. The proposed division lines, dimensions and area of each parcel created, or the proposed change of boundary lines.
3. The identification of each parcel with a number or letter.
4. All existing buildings, structures, wells, septic tanks, and leach fields within 100 feet of all existing or proposed boundary lines with their major exterior dimensions and distances from boundary lines.
5. The location and widths of any abutting public road rights-of-ways or private road easements.
6. The north point and scale.
7. A designation of which parcel each person will receive.
8. A copy of a recorded deed showing ownership of the existing parcel(s).
9. Environmental Assessment Application
10. Current Title Report