

**SUBMITTAL NO. _____, For
MINOR MODIFICATION OF PLANS APPLICATION**

Please Type or Print Legibly:

SITE INFORMATION:

1. Address: _____
2. Proposed Changes to Plans: _____

APPLICANT INFORMATION:

3. Applicant Name: _____
4. Firm: _____ Phone: _____
- Mailing
5. Address: _____
6. _____ **Are you the property owner? ___ YES ___ NO**
Signature of Applicant (If answer is "NO," see item #4 below.)

SUBMITTAL REQUIREMENTS

1. Minor Modification Application completed and fee.
2. Environmental Assessment Application fee.
3. Eight (8) copies of plans, showing proposed changes, including but not limited to site plans elevations, landscape and irrigation plans, as appropriate.
4. Letter of authorization from property owner, if applicable.

NOTICE:

***THE REVIEW OF MINOR MODIFICATIONS MAY TAKE
A MINIMUM OF 2 WEEK FROM THE DATE OF SUBMITTAL***

FOR STAFF ONLY:

Received by: _____ Date: _____ Fee Received: _____
Receipt No. _____ Modification to: _____