

**CITY OF SELMA**  
**PUBLIC WORKS DEPARTMENT/ENGINEERING**  
 1710 TUCKER STREET, SELMA, CA 93662  
 559/891-2215 FAX 559/898-0338

**REQUEST FOR PLAN/MAP CHECK**  
***INCOMPLETE SUBMITTALS WILL NOT BE ACCEPTED***  
 FEE SCHEDULE ATTACHED

DATE SUBMITTED: \_\_\_\_\_

Name of Project:	File Number:
Project Address:	Type of Project: ↑ Subdivision ↑ Parcel Map ↑ Commercial/Industrial
Applicant:	Firm:
Title:	Phone Number:

SUBDIVISIONS/COMMERCIAL

A. IMPROVEMENT PLANS

2 Sets of plans including landscaping & irrigation plans within street right-of-way	2 Sets of storm drain calculations and watershed map
Engineer's cost estimate	2 Copies of soil report
50% of plan check fee (based on Engineer's estimate) and per city's fee schedule	100% of inspection fee (prior to approval of final improvement plans)
Balance of plan check fee (prior to approval of final improvement plans)	2 Sets of water pollution/erosion control plans
All the improvement plans (including landscaping plans) shall be on 24" x 36" paper (per the City of Selma improvement standards)	

*AFTER IMPROVEMENT PLANS ARE SIGNED we require 3 sets of bluelines*

B. PRIOR TO NOTICE OF COMPLETION, THE FOLLOWING ITEMS SHALL BE FILED WITH THE ENGINEERING DIVISION.

- (1) 1 Set of original & 2 sets of blue lines of Lot Pad Certifications
- (2) 1 Set of original as-built plans.
- (3) Monuments to be set & their placement verified by City Inspector

C. FINAL MAPS

	2 Sets of Final Map (planning file number on the map)		Preliminary Title Report
	Final Map checking fee per city's fee schedule		Other pertinent documents
	Boundary and lot closures		Tax Compliance Certificate

D. PARCEL MAPS

	3 Sets of Final Map (planning file number on map)		Preliminary Title Report
	Parcel Map checking fee per city's fee schedule		Other pertinent documents
	Boundary & parcel closures		

*FOR CITY USE ONLY*

PLANS ACCEPTED FOR REVIEW BY: \_\_\_\_\_

DATE: \_\_\_\_\_